

BASSINGBOURN-CUM-KNEESWORTH PARISH COUNCIL

HR COMMITTEE

Minutes of meeting held on 29th September 2020

Present : Cllrs Douglass (chairman); Hallett, Hodge, Sams, Spenceley, Carter and White.

Also present were V Tookey (Clerk) and B Isherwood (RFO)

1	Apologies for absence : None were recorded.
2	Declaration of Interests: None were recorded.
3	Lone Working Checklist Council had approved the Lone working Committee worked through the check list (updated copy attached).
4	Persistent, vexatious or abusive complaints policy Committee perused the second draft of the policy and agreed that it should now go forward to full Council for adoption. (updated copy attached)
5	Complaints Committee discussed the complaints to which responses had been made. Chairman had not received further response from either the Monitoring Officer at SCDC, or NB
6	Staffing Chairman had completed appraisal for BI and would soon do the same for VT. Committee discussed councillors conduct at meetings and via e mails. It was agreed that a log should be kept of any dis-respectful comments etc and that the Committee would agree any actions.
	Meeting closed at 9.30 pm.
	Signed Chairman Date

Sent to : Councillors Douglass, Hodge, Hallett, Sams, Spenceley and White only