

Bassingbourn-cum-Kneesworth Parish Council

Minutes of the Amenities Committee Meeting held on the 8th January 2020

Present : Cllrs Dixon (Chairman); Catherall; Douglass; Freeman, Geraghty, Oakley, and Hodge.

Councillors also in attendance : Cllr Hallett. Mrs V Tookey was in attendance as Clerk and Mrs B Isherwood as RFO.

During the Public Session Cllr Hallett raised the maintenance of the Milestones on Old North Road which need repainting. The milestones are Grade II listed and any works would need SCDC and County highways approval. It was agreed this be an agenda item for next meeting.

1	Apologies for absence : None were received.	
2	Declarations of Interests relating to items on the agenda and dispensations: None were declared.	
3	Minutes of meeting held on 11th December having been previously circulated were signed as agreed. Proposed by Cllr Douglass, seconded Cllr Oakley.	
4	<p>General Maintenance Issues:-</p> <p><u>4.1 Grass cutting contract 2020-2022</u></p> <p>4.1.1. Clerk reported that the agreed specification documents had been circulated to three contractors, all of whom confirmed they would be tendering. Chairman had been approached by the current contractor regarding queries. Committee reiterated that the clear communication route is via the Clerks and any queries should be so directed, as per the specification.</p> <p>Clerk was instructed to request a cut and debris removal of the new play area in Park Close. Park Close play area has been included on the new specification. SCDC have been asked to provide a litter bin.</p> <p><u>4.1.2 Ranger specification and promotion</u></p> <p>Clerk reported that as directed, the advert for the post has been displayed throughout the village and also circulated with the grass cutting specifications. One application has been received so far.</p> <p><u>4.2 Tree Inspection</u></p> <p>Clerk reported that the tree inspection report had been received. She was in the process of checking that all trees for which Council has a liability have been included. She has also extracted the "high" and "medium" risk tree works, and the list has been circulated to the Committee. The Clerk has also circulated the list of works to three contractors requesting quotations.</p> <p><u>4.3 Cemetery Driveway and Lodge driveway</u></p> <p>4.3.1 Clerk had requested quotations for repairs to the driveway and was awaiting prices. The Lodge rear driveway also requires works and again prices are awaited.</p>	<p>ALL</p> <p>VT</p> <p>VT</p> <p>ALL</p> <p>VT</p> <p>VT</p>

	<p>4.4 Signage Audit</p> <p>4.4.1 The Cemetery sign needs replacing and Cllr Sams to be asked to provide the artwork in line with agreed format.</p> <p>4.4.2 Play area sign requirements were discussed. Four signs had been ordered for the Recreation Ground and ones at the entrances from The Rouses and Knutsford Road are now installed. One is required for the Tanyard entrance. The Knutsford Road sign needs cladding to the back. Park Close also needs a sign regarding dogs. Clerk to enquire regarding SCDC penalty signs. It was also agreed to write to all residents abounding the Recreation Group regarding dogs on the Recreation ground being kept on leads and the requirement for owners to remove dog faeces. After discussion it was agreed to order another 10 play area signs.</p>	<p>VT</p> <p>VT</p>
5	<p>Play areas:-</p> <p>The inspection had raised the lack of flooring to the dome and extensive play on a rocker. Clerk to gather further information.</p>	VT
6	<p>Elbourn Play Area</p> <p>6.1 <u>Footpath to the area from the Cala development</u> The Clerk had arranged to meet with Cala Homes on Tuesday 14th January at 12.30. Cllr Hallett and District Cllr Cathcart also to attend.</p> <p>6.2 <u>S106 Monies</u> The Clerk reported that the indemnity form for the section 106 funds had been signed at the Finance Committee meeting, and subsequently the order for the play equipment from Proludic has now been issued.</p>	MH/VT
7	<p>Youth Facilities- Annual Parish Meeting</p> <p>Discussion on the annual parish meeting and the consultation on youth facilities followed. Committee were clear that it was seeking guidance from the village on future aspirations for youth facilities. Committee also wandered whether local businesses may be interested in joining the local groups who display during the evening. Local artists may also wish to display their work. Donations were to be requested. The Working Groups to each have a table as well as information on the East West rail route to be displayed.</p>	<p>SD/HH/ ALL</p> <p>W.G.'s</p>
	<p>There being no further business the meeting was closed at 8:30.</p> <p>Signed..... Date</p>	

Date of Next Meetings: – 2020 – 12th February; 11th March; 8th April; 13th May; 10th June; 8th July; 12th August; 9th September; 14th October; 11th November; 9th December.