

BASSINGBOURN-CUM-KNEESWORTH PARISH COUNCIL

Dear Councillor

We hereby give you notice that an Extraordinary Meeting of the Parish Council will be held at THE LIMES, High Street on **TUESDAY 25th February 2020** at **7.45 pm**.

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder.

**The Council welcomes members of the public to their meetings.
At the beginning of the meeting, for 15 minutes, members of the public may contribute their views and comments to the Parish Council.**

Dated this 17th February 2020

Signed :- *Paul Catherall* and *Richard Leith*

1	Apologies for absence : Cllr Freeman (annual leave) and Cllr Dixon (previous commitment). Cllr Hirtzel may arrive late due to work commitments. County Cllr Susan van de Ven also has a previous commitment.
2	Declaration of Interests All
3	The Limes 3.1 Possible Lease of The Limes and was the decision complaint with PC procedures: - Discussion to include were all interested Cllrs included in discussions was information / progress / options communicated to Cllrs in a timely fashion what are the stated benefits / objectives of the initiative to what extent were financial liabilities of competing alternatives explore what were the criteria used to select the best option from competing solutions 3.2 Discussion of the business case for agreeing to lease the property to include 3.2.1 to what extent was research performed to validate costs in the Limes proposal document 3.2.2 to what extent was research performed to ensure all reasonably anticipated costs were not excluded from the proposal document 3.2.3 to what extent was research performed to forecast revenues for the project 3.2.4 what sensitivity analysis was performed
4	Discussion regarding the possible lease:- From the Councils perspective what terms would be acceptable given the previous discussion
5	Consideration of tenders for survey of The Limes and Pavilion To consider and agree surveys for the two properties