

# **BASSINGBOURN-CUM-KNEESWORTH**

## **PARISH COUNCIL**

### **CHILDREN AND VULNERABLE ADULTS PROTECTION POLICY**

#### **Policy Statement**

Bassingbourn-cum-Kneesworth Parish Council has a duty of care to safeguard all the children and vulnerable adults from harm when using Parish Council facilities or participating in Parish Council organised events.

The Council has three play areas, one at the Recreation Ground, one at Fortune Way and another at Elbourn Way. A further play area at Park Close is under development.

All children have a right to protection, and the needs of disabled children and others who may be particularly vulnerable must be considered.

The Council will do all possible to ensure the safety and protection of all children and vulnerable adults when using Parish council facilities through adherence to these Child Protection guidelines adopted by the Council.

In this policy a child is defined as a person under the age of 18 (The Children Act 2004).

#### **Policy Aims**

The aim of this policy document is to guide members of the Council should any safeguarding issue arise during their work.

#### **Policy Objective:**

- To ensure that where possible all facilities and activities offered by the Council are designed and maintained to limit risk to children and vulnerable people.
- To promote the general welfare, health and development of children by being aware of child protection issues and to be able to respond where appropriate as a local government organisation.
- To develop procedures in recording and responding to accidents and complaints and to alleged or suspected incidents of abuse and neglect.
- As the Council does not directly provide care or supervision services to children, it expects all children using its facilities to do so with the consent and the necessary supervision of a parent or other responsible adult.

#### **Responsibilities & Procedures**

The Councillors and Parish Clerk will be responsible in:

- Ensuring that before any Parish Council organised event with children or vulnerable persons involved, they will brief outside organisers taking part in the event appropriately.
- Ensuring that whilst they are unlikely to be involved with children or vulnerable adults during the performance of their duties they are mindful of the risk they face.
- Deciding on whether any person employed by Council or any volunteer used by Council should be DBS checked, the Chairman after consultation with the Clerk will decide following risk assessment.
- Ensuring that new councillors are provided with a copy of this policy and are required to acknowledge they will abide by it.
- Adhering to the 'List of Recommended Behaviour' namely:
  - a) A minimum of two adults present when supervising children.
  - b) Not to play physical contact games.
  - c) Adults to wear appropriate clothing at all times.
  - d) Ensure that accidents are recorded in an accident book.
  - e) Never do anything of a personal nature for a young person.
- Keeping records in an incident book of any allegations a young person may make to any Council member or volunteer. The incident book to be presented to every Parish Council full meeting for inspection when any action is recorded. Any incident of child abuse will be acted upon in accordance with the Local Safeguarding Children Board's procedures. The Parish Council will endeavour to appoint a councillor as its Designated person for child protection issues.
- Ensuring facilities offered by the Parish Council are inspected on a regular basis and at least annually by a representative of RoSPA or a similar organisation.
- Sharing information about child protection and good practice with partner organisations, councillors, employees, volunteers, parents and carers.

## **Declaration**

Bassingbourn-cum-Kneesworth Parish Council is fully committed to safeguarding the well-being of children and vulnerable adults by protecting them from physical, sexual, emotional harm and neglect.

All members of the Council should read the Council's Children and Vulnerable Adults Protection Policy. Having read the Policy, they should be proactive in providing a safe environment for children and vulnerable people who are involved in Council activities.

This Policy will be reviewed annually by the Council

Bassingbourn-cum-Kneesworth Parish Council      Adopted ..... 2019