

BASSINGBOURN-CUM-KNEESWORTH PARISH COUNCIL

HR COMMITTEE

Dear Councillor

I hereby give you notice that a meeting of the HR Committee of the Parish Council will be held at remotely on **Tuesday 27th October 2020** at **7.30 pm**.

Zoom : Meeting ID: 854 3806 2167

Passcode: 120680

All members of the Committee are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder. Due to the nature of the meeting to be discussed it will be held "in camera".

Dated this 21st October

Valerie Tooke
Clerk of the Parish Council

1.	Apologies for absence	
2.	Declaration of Interests	All
3.	Persistent , vexatious or abusive complaints policy Further review following Full Councils comments	
4.	Internal auditors report/SLCC report : Review	
5.	Review of Committee Structure	
6.	Complaint against Councillor Code of Conduct and GDPR Issues	
7.	Officers appraisals and consideration of action plans. To include review of Officers hours.	
8.	Residents recent e mails: to consider response	
9.	Councillors e mails : to consider actions Drawing a line under Buchans and issuing a statement to all councillors	

Sent to : Councillors Carter, Douglass, Hodge, Hallett, Sams, Spenceley and White only.

Attachments for councillors' eyes only

- a) Lone Worker Checklist (completed 29.9.20)
- b) Notes from meeting held 29.9.20
- c) Details of complaint against councillor
- d) Internal auditors report – resending for ease
- e) SLCC report -resending for ease