

	<p>B For any proposal that would result in a financial commitment that endures for more than 2 years or exceeds 25% of a year's precept,</p> <ol style="list-style-type: none"> i. The production of a project plan detailing how the Parish Council shall progress the proposal must be produced and agreed at a full Parish Council meeting. ii. A business plan must be agreed by a full Parish Council meeting before embarking on any financial commitment. The business plan must include details of <ol style="list-style-type: none"> i. requirements being addressed ii. alternate options considered to meet requirements iii. clear assumptions underpinning cost and revenue projections iv. a management plan for any assets involved <p><u>5.1.2 Committees and Structures</u> :</p> <p>Clerk recorded that to adhere with the Standing Orders "working groups" should be known as Advisory Groups. She will now review and update the Terms of Reference for all such groups for Council to agree.</p> <p><u>5.2 Appointments to Advisory (previously Working) Groups</u> Council recorded the following agreed nominations to the various Advisory Groups:-</p> <p><i>Pavilion Advisory Group</i> Mr B Baldwin proposed Cllr Dixon, seconded Cllr Catherall. Ms T Prentice proposed Cllr Davies, seconded Cllr Leith.</p> <p><i>Traffic and Travel Advisory Group</i> Mr R Douglass proposed by Cllr Hodge, seconded Cllr White. Mr B Finch proposed by Cllr Davies, seconded Cllr Dixon.</p> <p><i>The Limes Advisory Group</i> Cllr Leith proposed by Cllr Hirtzel, seconded Cllr White Mr R Ridsdale proposed by Cllr Hodge, seconded Cllr Hallett.</p> <p>The suggestion of a strategic working group for the pavilion was deferred.</p> <p><u>5.3 Recording of Meetings</u> The proposal by Cllr Leith to record meetings was the subject of a robust discussion. Cllr White seconded the proposal and a vote was taken. The motion was not carried.</p> <p><u>5.4 Co-option Policy</u> Council had perused the Co-option Policy circulated by Clerk. On proposition of Cllr Hirtzel, seconded by Cllr Sams it was agreed to adopt this policy. (copy attached to these Minutes)</p> <p><u>5.5 Councillor/Officers Communications Protocol</u> Chairman referred to the SLCC Review of the Operation of The Council in April 2019 which advised a Scheme of Delegation and a Councillor/employee</p>	<p>VT</p> <p>VT</p>
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	Protocol. A Draft had been previously circulated. On the proposition of Cllr Hodge, seconded by Cllr Davis this as adopted. (copy attached to these Minutes).	
6	<p>The Limes</p> <p><u>6.1 Working Group</u> The Working Group had met on the 4.6.20 and notes had been circulated. The full structural survey was still awaited despite several reminders by the R.F.O. Work on the Business Plan progresses, and a risk assessment had been drafted and circulated.</p> <p><u>6.2 The appointment of solicitors to act on Councils behalf with regard to the lease.</u> Cllr Hodge reported that the Advisory (Working Group) had considered the three quotes which had been circulated and the recommendation of the Group was to appoint Mills and Reeve LLP. Cllr Hodge proposed, and Cllr Hallett seconded the proposal that Mills and Reeve be appointed. The motion was carried.</p>	<p>BI</p> <p>AdGrp</p> <p>VT</p>
7	<p>Pavilion</p> <p><u>7.1 Update on the Business Plan</u> Cllr Leith reported that he was working with LC who had the requirements of the Sports Clubs and was obtaining information from potential user groups.</p> <p><u>7.2 Costings</u> LC had been working with DC on designs and Chairman reported that they were now able to employ a quantity surveyor. Cllr Hodge proposed that a sum of £1200 be allocated for this work, and proposal was seconded by Cllr Sams. The motion was carried.</p>	<p>RL</p> <p>VT</p>
8	<p>Cambs County Council</p> <p>C Cllr Van de Ven had previously circulated her report for councillors knowledge, and this is available on the website. Cllr Hirtzel will investigate the Innovate and Cultivate Grant funding for which the next round is 1.8.20 – 1.11.20.</p> <p>She reported further on the footpath to Royston. The process was in early days requiring the Herts County Council Rights of Way Officers and the Cambs Rights of Way Officers to work on a possible solution.</p> <p>She was asked to investigate why the bus was not going as far as Guise Lane.</p>	<p>AH</p> <p>SVdV</p>
9	<p>South Cambs District Council</p> <p>District Cllr Cathcart reported that the Zero Carbon Strategy had been adopted by Council and that the delegation procedures will be considered at the end of the year.</p> <p>The Ski Group has recently been active and is looking to organize a liaison meeting of residents. Such a meeting must involve a planning officer.</p> <p><u>9.1 Street Light SC 15 Guise Lane</u> Council confirmed that this lamp should be reinstated by S.C.D.C. on the proposition of Cllr Hallett, seconded Cllr Davis. Motion was carried unanimously.</p> <p><u>9.2 Climate Emergency Declaration</u></p>	<p>VT</p> <p>SVdV</p>

	County Cllr Van de Ven had some further advice regarding such a declaration so item was deferred to next meeting.																						
10	<p>Working Groups</p> <p><u>10.1 Traffic and Travel</u> Chairman reported that two volunteers had come forward to put up the mobile speed sign. Clerk to issue the volunteer paperwork and copies of the risk assessments. Cllr Leith reported that the Group had met. The contractors for the bollards at Chestnut Lane had gone out of business so RFO is seeking alternative contractor. Group also discussed its next project following the non-approval of the Whaddon project. On proposition of Cllr Hallett, seconded Cllr Leith it was agreed that the groups project for 2021/22 be the consideration of mini roundabout(s) at the junction of Brook Road/North End/South End. The proposal was agreed. Cllr Spenceley is to co-ordinate this project.</p> <p><u>10.2 Environment Group</u> The Group were continuing to work on the Climate Emergency Day planned for September. It was also putting together a working group for the Clunch Pit and organizing a village tidy. Group also extended thanks to Denise Artus for work as its Co-Ordinator and who has now moved.</p> <p><u>10.3 Neighbourhood Planning</u> Cllr Hallett had circulated breakdown of costs for the consultant's work. On proposition of Cllr Hallett, seconded Cllr Hodge it was agreed that the work goes ahead and the quote of £6004.20 be accepted. It was further agreed that Cllr Sams would seek to obtain a locality grant towards this work.</p> <p><u>10.4 War Memorial Group</u> Cllr Catherall recorded that work to create the platform would be taking place soon.</p>	VT BI JS BI/ SS/ MH PC																					
11	<p>Financial matters:</p> <p><u>11.1 Authorisation of Payments</u> The following payments were agreed for payment on proposition of Cllr Leith, seconded Cllr Sams.</p> <table> <tr> <td>Holcroft Services</td> <td>Refurbishment of damaged bench on Rec</td> <td>£472.00</td> </tr> <tr> <td>Opus Energy</td> <td>Street Lighting standing charge only 24/04/20-24/05/20</td> <td>£213.67</td> </tr> <tr> <td></td> <td></td> <td>£685.67</td> </tr> </table> <p>* Approval for RFO standing order salary increased to £856.00 from 30/6/20 - tax allowance alteration</p> <p>RECEIPTS</p> <table> <tr> <td>05.05.20</td> <td>Cemetery Lodge income</td> <td>£851.72</td> </tr> </table> <p><u>Bank Accounts</u></p> <table> <tr> <td>Unity Trust a/c</td> <td>30.04.20</td> <td>£23,317.36</td> </tr> <tr> <td>Barclays Current a/c</td> <td>30.03.20</td> <td>£59,238.96</td> </tr> <tr> <td>Barclays B Savings a/c</td> <td>30.03.20</td> <td>£74,061.48</td> </tr> </table>	Holcroft Services	Refurbishment of damaged bench on Rec	£472.00	Opus Energy	Street Lighting standing charge only 24/04/20-24/05/20	£213.67			£685.67	05.05.20	Cemetery Lodge income	£851.72	Unity Trust a/c	30.04.20	£23,317.36	Barclays Current a/c	30.03.20	£59,238.96	Barclays B Savings a/c	30.03.20	£74,061.48	BI
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	<p>Minutes of the following meetings have been circulated to all councillors</p> <p><u>13.1 Amenities Committee meeting held on 10th June 2020</u></p> <p><u>13.2 Finance Committee meeting held on the 2nd June</u></p> <p><u>13.3 Planning Committee meeting held on 2nd June</u></p>	
14	<p>Councils Response to the Covid 19</p> <p>Cllr Hirtzel was grateful to the volunteers who are both staffing the Care'n'share sessions at the Church Rooms and those who were continuing to provide food collections etc for villagers. Clerk is continuing to contact residents who are "shielded".</p> <p>Clerk recorded that the pavilion remains closed as per government guidance and that risk assessments will need to be agreed with Councils' insurers.</p>	AH VT
15	<p>Complaint</p> <p>The meeting moved to "in camera" due to the fact that publicity would prejudice the public interest by reason of the confidential nature of the business.</p>	
	<p>There being no further business the meeting closed at 10.15pm</p> <p>Signed (Chairman) (date)</p>	

Dates of Meetings :-

Amenities Committee :2020 – 8th July; 12th August; 9th September; 14th October; 11th November; 9th December.

Finance : Planning:- 2020 - 7th July; 4th August; 1st September; 6th October; 3rd November; 1st December.

Main Council:- 21st July; 18th August; 15th September; 20th October; 17th November; 15th December.