

BASSINGBOURN-CUM-KNEESWORTH PARISH COUNCIL

Minutes of meeting of Extraordinary Meeting of the Full Council held
virtually on
Monday 21st December 2020

Present : Cllrs Douglass (Chairman); Carter, Catherall, Davis, Dixon, Geraghty, Hallett, Hirtzel, Hodge, Leith, Oakley, Sams, Spenceley, Wakefield and White.

Mrs V Tookey was in attendance as Clerk and Mrs B Isherwood as RFO.

1	Apologies for absence : None were recorded.
2	Declaration of Interests and dispensations : 2.1 To receive declarations of interest from councillors on items on the agenda. Cllr Wakefield declared a non-pecuniary interest.
3	<p>Pavilion Chairman asked Cllr Wakefield to confirm the purpose of this meeting. Council to consider and agree the information/instruction to be provided to the architect to enable the drawing up of the draft tender document. This document would then come back to full Council at its meeting on the 19th January for approval/amendment before going out to tender. The instruction document is attached to these minutes and provides for phased works together with pricing for every element. It was noted that not all councillors had received the updated information.</p> <p>Discussion took place regarding the replacement of the front doors which had been vandalized and agreed that replacement be solid doors.</p> <p>Cllr Dixon joined the meeting at this point 1945.</p> <p>Discussion about what level of use the kitchen should be upgraded to. Currently as Kitchenette it was not necessary to have a fire door as the exit but council agreed that for the sum of £150 advice should be sought from the Fire Inspector. Proposed Cllr Douglass, seconded Cllr Wakefield.</p> <p>Discussion on the types of door and window frames, need for shutters/grilles, types of glass to use if no shutters, verandah, no verandah, half verandah – to be continued when the draft tender document was presented.</p> <p>Council agreed that this document be used on proposition of Cllr Davis, seconded Cllr Douglass.</p> <p>Meeting closed at 2025.</p> <p>Signed Chairman Date</p>