

BASSINGBOURN-CUM-KNEESWORTH PARISH COUNCIL

Dear Councillor

I hereby give you notice that a meeting of the HR Committee of the Parish Council will be held at remotely on **TUESDAY 23rd June 2020** at **7.30 pm**.

All members of the Committee are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder. Due to the nature of the meeting to be discussed it will be held "in camera".

Dated this 17th June 2020

Valerie Tookey
Clerk of the Parish Council

1	Apologies for absence	
2	Declaration of Interests	All
3	Letter from [REDACTED] solicitors on behalf of	All
	3.1 To consider and agree a draft response to	
	3.2 To consider and agree information to be forwarded to the Insurance Company.	

Sent to : Councillors Douglass, Hodge, Hallett, Sams, Spenceley and White only.

Attachments for councillors' eyes only