

BASSINGBOURN-CUM-KNEESWORTH PARISH COUNCIL

Dear Councillor

I hereby give you notice that a meeting of the Parish Council will be held ***virtually*** on **TUESDAY 18th August 2020** at **7.30 pm**.

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder.

**The Council welcomes members of the public to their meetings.
At the beginning of the meeting, for 15 minutes, members of the public
may contribute their views and comments to the Parish Council.**

Zoom details : Meeting ID: 833 4927 8857

Passcode: 240153

Dated this 11th August 2020

Valerie Tookey
Clerk of the Parish Council

1	Apologies for absence :	
2	Declaration of Interests :	All
3	To approve Minutes of Meeting held on the 21st July 2020 (previously circulated)	All
4	Casual Vacancies <u>4.1 Co-option for one casual vacancy</u> HR Committee recommendation to be discussed and approved.	All
5	The Limes/Old School <u>5.1 Draft lease</u> <u>5.2 Report back from The Limes Advisory Group</u>	HH HH
6	<u>Governance</u> <u>6.1 To agree revised Terms of Reference for :-</u> <i>6.1.1 The Limes Advisory Group</i> <i>6.1.2 Traffic and Travel Advisory Group</i> <i>6.1.3 Neighbourhood Plan Advisory Group</i> <i>6.1.4 Environment Advisory Group</i> <i>6.1.5 War Memorial Advisory Group</i> <u>6.2 To consider continuance, purpose and accountability of Pavilion</u> <u>Advisory Group</u> <i>To include agreement of terms of reference</i> <u>6.3 Appointments to Advisory Groups</u> <i>Cllr Wakefield to be nominated to The Limes/Old School Advisory group.</i>	All ED SD ALL ALL ALL

7	Pavilion 7.1 To consider and agree/approve work to provide tender specification. (circulated) 7.2 Report from Pavilion Advisory Group Meeting Monday 3 rd August 7.3 Re-opening of Pavilion :hire agreement and key allocation	All SD VT/BI
8	Cambs County Council : C Cllr Van de Ven Apologies have been received.	
9	South Cambs District Council : D Cllr Cathcart	
11	Advisory Groups update from any meetings if held through month <u>11.1 Environment</u> <u>11.2 War memorial</u> <u>11.3 Traffic and Travel</u> <u>11.4 The Limes</u>	MH PC RL HH
12	Financial matters: <u>12.1 Authorisation of Payments</u> (list to be circulated) <u>12.2 Feedback from Internal Auditor</u> (Report already been circulated by RFO) <u>12.3 External Audit requirements (e mail circulated)</u> Change to date for Inspection period	All BI/ALL ALL
13	Planning : <u>13.1 Tree works in Conservation Area</u> <i>20/1715/TTCA Crown reduce silver birch and reduce height of Maple 9 North End</i> <i>20/1707/TTPO 5 day notice to fell dead Ash Tree 43 Spring Lane</i> <u>13.2 Street Naming – Development off South End</u> Developer has proposed "The Cedars"; "Park View (we already have this) or "Woodoak Close"	All
14	Councils Response to the Covid 19 14.1 Sensitive Information disposal	AH/ VT
15	Committee Meetings held:- To record following meetings have been held and minutes circulated to all councillors. 15.1 Finance Committee meeting held on the 12th July 15.2 Planning Committee meeting held on 7 th July 15.3 Amenities Committee meeting held on the 12 th July	

Dates of Meetings :-

Amenities Committee :2020 – 9th September; 14th October; 11th November; 9th December.

Finance : Planning:- 2020 - 1st September; 6th October; 3rd November; 1st December.

Main Council:- 15th September; 20th October; 17th November; 15th December.