

BASSINGBOURN-CUM-KNEESWORTH PARISH COUNCIL

Dear Councillor

I hereby give you notice that a meeting of the Parish Council will be held at THE LIMES, High Street on **TUESDAY 21st April 2020** at **7.30 pm.** – **held virtually.**

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder.

**The Council welcomes members of the public to their meetings.
At the beginning of the meeting, for 15 minutes, members of the public may contribute their views and comments to the Parish Council.
(Please ask for access at least 24 hours prior to the meeting)**

Dated this 14th April 2020

Valerie Tookey
Clerk of the Parish Council

1	Apologies for absence :	
2	Declaration of Interests	All
3	To approve Minutes of Meeting held on the 18th February (previously circulated) Cllr Hirtzel requests amendment required to 10.2.2. The name of the Group to be Environment Group, not Environment <i>Working</i> Group.	
4	To approve Minutes of Extraordinary Parish Council Meeting held on 25th February (previously circulated) 4.1 <u>To note two actions</u> to go forward to the Annual Meeting in May. Potential changes to <u>Standing Orders/Financial Regulations.</u>	
5	To record Meeting proposed for 17th March was cancelled due to the Government restrictions imposed during the Coronavirus Pandemic.	
6	Co-option for Vacancy 6.1 <u>To agree HR Committee's recommendation</u> and co-opt.	
7	Councils Response to the Coronavirus Pandemic 7.1 Volunteer Group 7.2 Food Bank 7.3 Funding application 7.4 Contact with residents	AH AH VT VT/SVdV/NC
8	Pavilion 8.1 <u>Report from Clerk/RFO on actions both taken and planned.</u> Legionnaires Inspection Report had been previously circulated. Fire risk report had been previously circulated. Summary of Structural Report had been previously circulated.	VT/BI

	<u>8.2 Report from Meeting with Sports Club Representative</u> ED <u>8.3 Working Group composition</u> ED <u>8.4 Pavilion Management Committee composition</u> (previously circulated in February) Proposal by Cllr Leith to change sentence in constitution All
9	The Limes <u>9.1 To record decision of SCDC Cabinet</u> to approve the transfer of The Limes to the Parish Council. <u>9.2 To consider and appoint solicitors</u> to act on Councils behalf with regard to the lease. <u>9.3 Working Group Report</u> ED/HH
10	Tree planting/works <u>10.1 "Three for one"</u> To agree policy of planning three trees for every one removed. All <u>10.2. Tree Works Programme</u> VT <u>10.3 Three Free trees</u> To approve recommendation from Environment Group that one more Substantial Lime tree be planted on Wilmott Recreation VT
11	Cambs County Council C Cllr Van de Ven 11.1 Temporary Traffic order the Causeway 9 th May - electrical connection.
12	South Cambs District Council 12.1 Parish Liaison Meeting (webinar) 15 th April 2020 VT
13	Planning:- <u>13.1 To consider and respond</u> 13.1.1 20/01379/FUL Demolition of Dutch barn and erection of 2 no dwellings and 2 No business units Land rear of 5 and 7 Spring Lane 13.1.2 20/01457/HFUL First floor extension above existing garage 67 North End
14	Working Groups updates from any meetings held February/march <u>14.1 Traffic and Travel</u> RL/JS/MH/JW <u>14.2 Environment</u> 14.2.1 Climate Emergency Event MH 14.2.2 Update Meeting 10.3.20 MH <u>14.3 Neighbourhood Planning</u> MH/SS
15	Financial matters: 15.1 Financial update from RFO BI 15.2 Authorisation of Payments All 15.3 Cemetery Lodge – rent arrears update VT/BI 15.4 Consideration of quotations for table and bench sets for the play Areas BI/SD 15.5 Signatories for one Unity Trust Savings Account All
16	Committee Meetings held:- Minutes have been circulated to all councillors <u>16.1 Amenities Committee meetings held on 11th March and 8th April</u> 16.1.1 Consideration and agreement of works to cemetery roadway <u>16.2 Finance Committee meetings held on the 3rd March and 7th April</u>

	<u>16.3 HR Committee meeting held "in camera" 10th March</u>	
	16.3.1 To agree Terms of Reference	All
17	Annual Parish Meeting : Consider options	

Dates of Meetings :-

Amenities Committee :2020 – 13th May; 10th June; 8th July; 12th August; 9th September; 14th October; 11th November; 9th December.

Finance : Planning:- 2020 - 5th May; 2nd June; 7th July; 4th August; 1st September; 6th October; 3rd November; 1st December.

Main Council:- 2020 – 19th May (plus Annual Meeting) ; 16th June; 21st July; 18th August; 15th September; 20th October; 17th November; 15th December.