

## BASSINGBOURN-CUM-KNEESWORTH PARISH COUNCIL

Dear Councillor

I hereby give you notice that an Extraordinary meeting of the Parish Council will be held ***virtually*** on **Monday 21<sup>st</sup> December 2020** at 7.30 pm

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder.

**The Council welcomes members of the public to their meetings.  
At the beginning of the meeting, for 15 minutes, members of the public may contribute their views and comments to the Parish Council.**

**Zoom details : ID 873 9363 3688 Passcode : 314524**

Dated this 17<sup>th</sup> December 2020

*Valerie Tookey*  
Clerk of the Parish Council

1	<b>Apologies for absence :</b>	
2	<b>Declaration of Interests and dispensations :</b> (members are reminded that they are required to ensure their Declaration is updated within 28 days of any change in circumstances) 2.1 To receive declarations of interest from councillors on items on the agenda. 2.2 To receive written requests for dispensations for disclosable pecuniary interests (if any) 2.3 To grant any requests for dispensation as appropriate	All
3	<b>Pavilion</b> Consideration and agreement of the information/instruction to be provided to the architect to enable the drawing up of the draft tender document. (The draft tender document would then come back to Full Council meeting on 19 <sup>th</sup> January for approval/amendment prior to going out to tender).	MW

### Dates of Meetings

**Amenities Committee :** **2021:** 11<sup>th</sup> January; 8<sup>th</sup> February; 8<sup>th</sup> March; 12<sup>th</sup> April; 10<sup>th</sup> May; 14<sup>th</sup> June; 12<sup>th</sup> July; 9<sup>th</sup> August; 13<sup>th</sup> September; 11<sup>th</sup> October; 8<sup>th</sup> November 13<sup>th</sup> December.

**Finance Committee; 2021: 12<sup>th</sup> (change) January;** 2<sup>nd</sup> February; 2<sup>nd</sup> March; 6<sup>th</sup> April; 4<sup>th</sup> May; 1<sup>st</sup> June; 6<sup>th</sup> July; 3<sup>rd</sup> August; 7<sup>th</sup> September; 5<sup>th</sup> October; 2<sup>nd</sup> November; 7<sup>th</sup> December.

**Full Council Meeting; 2021 19<sup>th</sup> January;** 16<sup>th</sup> February; 16<sup>th</sup> March; 20<sup>th</sup> April; 18<sup>th</sup> May (plus Annual Meeting) ; 15<sup>th</sup> June; 20<sup>th</sup> July; 17<sup>th</sup> August; 21<sup>st</sup> September; 19<sup>th</sup> October; 16<sup>th</sup> November; 21<sup>st</sup> December. 17<sup>th</sup> May suggested as Annual Parish Meeting

**Planning Committee: 2021: 12<sup>th</sup> (change) January;** 2<sup>nd</sup> February; 2<sup>nd</sup> March; 6<sup>th</sup> April; 4<sup>th</sup> May; 1<sup>st</sup> June; 6<sup>th</sup> July; 3<sup>rd</sup> August; 7<sup>th</sup> September; 5<sup>th</sup> October; 2<sup>nd</sup> November; 7<sup>th</sup> December.