

# BASSINGBOURN-CUM-KNEESWORTH PARISH COUNCIL

Dear Councillor

I hereby give you notice that a meeting of the Parish Council will be held at THE LIMES, High Street on **TUESDAY 19<sup>th</sup> November 2019** at **7.30 pm**.

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder.

**The Council welcomes members of the public to their meetings.  
At the beginning of the meeting, for 15 minutes, members of the public may contribute their views and comments to the Parish Council.**

Dated this 11<sup>th</sup> November 2019

*Valerie Tookey*  
Clerk of the Parish Council

1	<b>Apologies for absence</b>	
2	<b>Declaration of Interests</b>	All
3	<b>To approve Minutes of Meeting held on the 15<sup>th</sup> October 2019</b> (previously circulated)	All
4	<b>To record resignation of Mrs T Prentice</b> To approve Notice of Resignation	All
5	<b>Pavilion</b> To consider presentation received from the Sports Groups	All
6	<b>Cambs County Council</b> 6.1 East West Rail	C Cllr Van de Ven AH
7	<b>South Cambs District Council</b> 7.1 The Limes – Meeting held 31 <sup>st</sup> October	D Cllr Cathcart HH/MH/NC
8	<b>Working Groups-</b> update from meetings held through month 8.1 Pavilion 8.2 NHW 8.3 I.T.	ED MH VT
9	<b>Financial matters and Report from R.F.O.:</b> - 9.1 Cashbook summary/bank balances 9.2 Authorisation of Cheques <u>9.3 Street lighting:-</u> 9.3.1 to consider and agree contract for supply of power 9.3.2 to record SCDC upgrade of SC lights 9.4 Cemetery Lodge – rent arrears previous tenants <u>9.5 To consider and agree :-</u> 9.5.1 Revised Grass cutting Tender document (previously circulated) 9.5.2 Contract for Arboriculturalist service (quotes circulated)	BI All BI/ALL VT BI/VT ALL ALL
10	<b>Items to note from:</b> -	

	10.1 Amenities Committee meeting held on 13 <sup>th</sup> November	SD
	10.2 Finance Committee meeting held on the 5 <sup>th</sup> November	SS
	10.3 Planning Committee meeting held on the 5 <sup>th</sup> November	MH
11	<b>Governance</b>	
	<u>9.1 Terms of Reference-</u>	
	9.1.1 Neighbourhood Planning Working Group (previously circulated)	MH
	9.2.1 I.T. Working Group (previously circulated)	VT
	<u>9.2 GDPR Policies</u>	
	9.2.1 Social Media & Electronic Communication Policy (previously circulated)	VT
	9.2.1 Information Protection Policy (previously circulated)	VT
	9.2.2. Removable Media Policy (previously circulated)	VT
	9.2.4. Information Security Incident Policy (previously circulated)	VT
10	<b>War Memorial and Remembrance Event</b>	PC/ALL

**Dates of Meetings :-**

Amenities Committee : 11<sup>th</sup> December. **2020** – 8<sup>th</sup> January; 12<sup>th</sup> February; 11<sup>th</sup> March; 8<sup>th</sup> April; 13<sup>th</sup> May; 10<sup>th</sup> June; 8<sup>th</sup> July; 12<sup>th</sup> August; 9<sup>th</sup> September; 14<sup>th</sup> October; 11<sup>th</sup> November; 9<sup>th</sup> December.

Finance : Planning:- 3<sup>rd</sup> December. **2020** - 7<sup>th</sup> January; 4<sup>th</sup> February; 3<sup>rd</sup> March; 7<sup>th</sup> April; 5<sup>th</sup> May; 2<sup>nd</sup> June; 7<sup>th</sup> July; 4<sup>th</sup> August; 1<sup>st</sup> September; 6<sup>th</sup> October; 3<sup>rd</sup> November; 1<sup>st</sup> December.

Main Council:- 17<sup>th</sup> December. **2020** – 21<sup>st</sup> January; 18<sup>th</sup> February; 17<sup>th</sup> March; 21<sup>st</sup> April; 19<sup>th</sup> May; 16<sup>th</sup> June; 21<sup>st</sup> July; 18<sup>th</sup> August; 15<sup>th</sup> September; 20<sup>th</sup> October; 17<sup>th</sup> November; 15<sup>th</sup> December.