

BASSINGBOURN-CUM-KNEESWORTH PARISH COUNCIL

Dear Councillor

I hereby give you notice that a meeting of the Parish Council will be held at THE LIMES, High Street on **TUESDAY 17th March 2020** at **7.30 pm.**

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder.

**The Council welcomes members of the public to their meetings.
At the beginning of the meeting, for 15 minutes, members of the public
may contribute their views and comments to the Parish Council.**

Dated this 10th March 2020

Valerie Tookey
Clerk of the Parish Council

1	Apologies for absence : Cllr Hirtzel	
2	Declaration of Interests	All
3	To approve Minutes of Meeting held on the 18th February (previously circulated) Cllr Hirtzel requests amendment required to 10.2.2. The name of the Group to be Environment Group, not Environment <i>Working</i> Group.	
4	To approve Minutes of Extraordinary Parish Council Meeting held on 25th February (previously circulated) 4.1 To note two actions to go forward to the Annual Meeting in May.	
5	Co-option for Vacancy 5.1 To agree HR Committee's recommendation and co-opt.	
6	Pavilion 6.1 Report from Clerk/RFO on actions both taken and planned. 6.2 Report from Meeting with Sports Club Representative 6.3 Working Group composition 6.4 Pavilion Management Committee composition (previously circulated) Proposal by Cllr Leith to change sentence in constitution	VT/BI ED ED All
7	The Limes 7.1 To record decision of SCDC Cabinet to approve the transfer of The Limes to the Parish Council. 7.2 To consider and appoint solicitors to act on Councils behalf with regard to the lease. 7.3 Working Group Report	ED/HH
8	Tree planting/works 8.1 "Three for one" To agree policy of planning three trees for every one removed.	All

	8.2. Tree Works Programme 8.3 Three Free trees To approve recommendation from Environment Group that one more Substantial Lime tree be planted on Wilmott Recreation	VT VT
9	Cambs County Council	C Cllr Van de Ven
10	South Cambs District Council Apologies 10.1 Parish Planning forum Meeting 30 th March 2020	D Cllr Cathcart All
11	Working Groups update from any meetings held through month <u>11.1 Traffic and Travel</u> <u>11.2 Environment</u> 11.2.1 Climate Emergency Event 11.2.2 Update Meeting 10.3.20 <u>11.3 Neighbourhood Planning</u>	RL/JS/MH/JW MH MH MH/SS
12	Financial matters: 12.1 Financial report from RFO 12.2 Authorisation of Payments 12.3 Cemetery Lodge – rent arrears update 12.4 Consideration of quotations for table and bench sets for the play Areas 12.5 Signatories for one Unity Trust Savings Account	BI All VT/BI BI/SD All
13	Committee Meetings held:- Minutes have been circulated to all councillors <u>12.1 Amenities Committee meeting held on 11th March</u> <u>12.2 Finance Committee meeting held on the 3rd March</u> <u>12.3 HR Committee meeting held "in camera" 10th March</u> 12.3.1 To agree Terms of Reference	SD SS HH All
13	Annual Parish Meeting : Date set : 28th April Invitations	BI

Dates of Meetings :-

Amenities Committee :2020 – 8th April; 13th May; 10th June; 8th July; 12th August; 9th September; 14th October; 11th November; 9th December.

Finance : Planning:- 2020 - 7th April; 5th May; 2nd June; 7th July; 4th August; 1st September; 6th October; 3rd November; 1st December.

Main Council:- 2020 – 21st April; **28th April A.P.M.** ; 19th May (plus Annual Meeting) ; 16th June; 21st July; 18th August; 15th September; 20th October; 17th November; 15th December.