

# **Bassingbourn-cum-Kneesworth Parish Council**

## **TERMS OF REFERENCE**

### **AMENITIES COMMITTEE**

- 1. Purpose** To advise upon, authorise and implement recreational, conservation and general matters within the scope and authority described
- 2. Reports to** Bassingbourn-cum-Kneesworth Parish Council
- 3. Status** Enduring, subject to annual re-appointment
- 4. Membership** May include councillors and non-councillors but only councillors can vote.

#### **5. Scope**

##### **5.1. Conservation**

Develop and co-ordinate conservation projects encouraging all members of the Parish to take part.

##### **5.2. Recreational Areas and Equipment including Play Areas**

Strategy on provision in the village

Development of additional open space and recreation areas in accordance with delegation by Parish Council

Organisation of play area inspections – Internal and External

Encourage all members of the Parish to use the Recreation Ground and its facilities

##### **5.3. General Maintenance**

Maintenance of boundaries, including hedges, fences and watercourses of designated open spaces

Grasscutting recreational areas

General Equipment

Recommendation of suitable equipment for grounds maintenance

Liaison with clubs using the recreation facilities- at present the Cricket and Football Clubs

Parish Paths

Management of trees, to include annual inspection and necessary works

##### **5.4. Pavilion**

Liaison with Pavilion Management Committee.

**5.5. Cemetery, Cemetery Lodge and Cemetery Chapels**

Maintenance of grassed areas, boundaries including hedges and fences

Maintenance of Lodge to enable continuous income from asset

Maintenance of Chapels

**5.6. General Village Maintenance**

Grass cutting

War memorial

Bus shelters, seats, litter bins, dog waste bins, road signs and other street furniture

Defibrillators

Links with Schools and other Village organisations

Churchyard

Others as recorded in the Asset Register

**5.7. Specific named projects**

As may arise from time to time

**5.8. General Purposes**

Any other relevant matter that may from time to time be delegated by the Parish Council

**6. Delegation of Authority**

Authorisation of routine expenditure not exceeding £ 2000 per business item

A rolling programme of expenditure to be presented to Finance Committee

Adopted ..... Signed ..... Chairman